



Connect 'n' Grow[®]

REDESIGNING EDUCATIONAL PATHWAYS

RTO 40518

Dear Parent/Guardian

Vocational Education & Training in Schools - Health & Community Services

Your child has registered an expression of interest in one of the Connect 'n' Grow[®] Health and Community Service Programs listed below. These Programs, offered as a senior subject, are delivered by the school with the assistance (and under the auspices) of Connect 'n' Grow[®], RTO Code 40518. The courses available are:

Programs*	Duration
HLT23215 Certificate II in Health Support Services, and CHC22015 Certificate II in Community Services	1 Year
Students who have completed the dual Certificate II Program can then undertake one of the Certificate III Programs	
HLT33115 Certificate III in Health Services Assistance	1 Year
CHC32015 Certificate III in Community Services	1 Year

* Please refer to the respective Program Information Document for further details.

Student Fees

Connect 'n' Grow[®] does not invoice student's directly. The school is invoiced per participant which may be included in your school fees. Students undertaking the Certificate II in Health Support Services and Certificate II in Community Services as a dual Program may be eligible for funding from the Queensland Government.

Vocational Education & Training in Schools - Funded by the Queensland Government

HLT23215 Certificate II in Health Support Services is a Vocational and Education & Training in Schools funded by the Queensland Government.

Vocational Education and Training in Schools is the delivery of nationally recognised qualifications to school students and is funded by the Queensland Government VET investment budget as fee-free for students.

The VET investment budget provides funding for students to complete one Vocational Education and Training qualification listed on the Queensland Training Subsidies List while at school.

Further information can be found on the Department of Employment, Small Business Training website: <https://desbt.qld.gov.au/training/training-careers/incentives/vetis>

A *Guarantee of Service* is provided to the School Program Manager upon enrolment of the student into the Connect 'n' Grow® Programs. This *Guarantee of Service* outlines all privacy and general information about the course and acknowledges consent for students to enrol into the Program. For your convenience, details of our Privacy Statement have been included at the end of the letter.

If you have any questions or would like further information about our Programs, please speak with your school VET Coordinator, or contact Connect 'n' Grow® through our website www.connectngrow.edu.au or via email admin@connectngrow.edu.au.

Yours sincerely



Michael Gleadow
CEO
Connect 'n' Grow®

PRIVACY NOTICE

Under the *Data Provision Requirements 2012*, **Connect 'n' Grow® (RTO NO. 40518)** is required to collect personal information about you and to disclose that personal information to the National Centre for Vocational Education Research Ltd (NCVER).

Student personal information (including full name, date of birth, address, contact number and student USI) is provided at enrolment on the Accelerate Learner Management System where it is stored.

Student personal information (including the personal information contained on the enrolment form), may be used or disclosed by **Connect 'n' Grow® (RTO NO. 40518)** for statistical, administrative, regulatory and research purposes. **Connect 'n' Grow® (RTO NO. 40518)** may disclose your personal information for these purposes to:

- Commonwealth and State or Territory government departments and authorised agencies; and
- NCVER.

Personal information that has been disclosed to NCVER may be used or disclosed by NCVER for the following purposes:

- populating authenticated VET transcripts;
- facilitating statistics and research relating to education, including surveys and data linkage;
- pre-populating RTO student enrolment forms;
- understanding how the VET market operates, for policy, workforce planning and consumer information; and
- administering VET, including program administration, regulation, monitoring and evaluation.

You may receive a student survey which may be administered by a government department or NCVER employee, agent or third party contractor or other authorised agencies. Please note you may opt out of the survey at the time of being contacted.

NCVER will collect, hold, use and disclose your personal information in accordance with the *Privacy Act 1988* (Cth), the National VET Data Policy and all NCVER policies and protocols (including those published on NCVER's website at www.ncver.edu.au).