



CERTIFICATE II HEALTH & COMMUNITY SERVICES PROGRAM INFORMATION

| | |
|---|--|
| Course Code & Title | HLT23215: Certificate II in Health Support Services CHC22015: Certificate II in Community Services |
| Registered Training Organisation | Connect 'n' Grow [®] (RTO Code 40518) Email: admin@connectngrow.edu.au ; Phone 1300 283 662 |
| IT Platform | The CNG Hub (Canvas) |
| Third Party Arrangements | These qualifications are delivered by way of partnership agreement with the nominated secondary school ('Partner School'). The Partner School is authorised to deliver training under the auspices of Connect 'n' Grow [®] . |
| Venue | Assessment and training will be conducted at the school's Health Training Centre. |
| Mode of Delivery | Blended delivery - Face-to-face using an online platform |
| Course Length | 1 - 2 Years |
| Prerequisites | Nil |
| Reason to Study | Health and community services training is linked to the largest growth industry in Australia. The dual qualification reflects the role of workers who provide support for the effective functioning of health and community services. |
| Learning Experiences | This qualification has been designed to include projects that prepare students for a range of tasks they perform when they enter into a health and/or community services career, including; health checks, health promotion, health administration and is an entry pathway for workers who provide first point of contact and assist individuals in meeting their needs. |
| Certificate of Education Points | Upon successful completion students are eligible for Certificate of Education credits applicable to your State. |
| Fee Information | Connect 'n' Grow [®] does not charge students directly for course fees. The Partner School is invoiced a fee for participating students. Funding may be available in your State or Territory. Please contact your VET Coordinator or Connect 'n' Grow [®] to discuss potential options. |
| Learning & Assessment | The program can be delivered in a weekly or block mode through class-based tasks, with practical activities and practical assessment. A range of teaching/learning strategies will be used to deliver the competencies. These include: <ul style="list-style-type: none"> • Multiple choice, true/false and short answer questions (online) • Practical activities and scenarios |
| Equipment & Resources | Students will need to have access to a computer, including relevant software, internet and printer access. There are no other equipment requirements of the students. |

UNITS OF COMPETENCY & PROGRAM STRUCTURE
HLT23215 Certificate II in Health Support Services
(and CHC22015 Certificate II in Community Services)

Module 1

| Unit Code | Unit Name | HLT23215 | CHC22015 |
|-----------|--|----------|----------|
| HLTWHS001 | Participate in workplace health and safety | Core | Core |
| HLTINF001 | Comply with infection prevention and control policies and procedures | Core | Elective |

Module 2

| Unit Code | Unit Name | HLT23215 | CHC22015 |
|-----------|----------------------------------|-------------------|-------------------|
| CHCDIV001 | Work with diverse people | Core | Core |
| BSBCUS201 | Deliver a service to customers | Elective | Imported Elective |
| BSBFLM312 | Contribute to team effectiveness | Elective | Imported Elective |
| HLTAID003 | Provide first Aid | Imported Elective | |

Module 3

| Unit Code | Unit Name | HLT23215 | CHC22015 |
|-----------|--|----------|----------|
| CHCCOM001 | Provide first point of contact | | Core |
| CHCCOM005 | Communicate and work in health or community services | Core | Core |
| BSBWOR202 | Organise and complete daily work activities | Elective | Core |
| FSKOCM07 | Interact effectively with others at work | | Elective |

EXIT POINT: Upon obtaining competency of the Units in Module 1- 3 a student completes the qualification of CHC22015 Certificate II in Community Services

Module 4

| Unit Code | Unit Name | HLT23215 | CHC22015 |
|-----------|--|----------|----------|
| BSBADM101 | Use business equipment and resources | Elective | |
| BSBINM201 | Process and maintain workplace information | Elective | |
| BSBWOR204 | Use business technology | Elective | |
| BSBWOR203 | Work effectively with others | Elective | |